

Data Privacy Policy For Suppliers

Issue date: June 2019



This policy describes the way in which BK Werkstofftechnik – Prüfstelle für Werkstoffe GmbH, with registered business address at Zur Aumundswiese 2, 28279 Bremen (Germany) ("**BKW**" or "**We**"), shall process the personal data that you provide to us when entering into an agreement with BKW as a supplier, in addition to other data generated throughout the contractual relationship itself:

- If you are an individual supplier (natural person) / individual contractor, we will process the following categories of personal data that you provide to us: name, tax number, address, email, telephone, other contact details, bank account information (such as IBAN number or bank certificate) and insurance policy;
- If you are a legal entity, we will process the following categories of personal data that you provide to us: name, tax number, address, email, telephone, other contact details, bank account information (such as IBAN number or bank certificate);

Please bear in mind that the personal data that We collect in the context of our business relationship is essential for the correct fulfilment of our obligations under the corresponding agreement.

The aforementioned categories of personal data shall be processed with the following purposes:

- to ensure the adequate performance of our agreement with you, to which you are a party, including all necessary communications to guarantee performance of said agreement;
- to comply with any of the **legal obligations** applicable to **BKW**;
- to perform risk-assessments and prevent fraud, considering the **legitimate interest** which **BKW** has in conducting its business diligently.

If you are an individual supplier (natural person) or an employee/representative of a legal entity acting as our supplier, you are entitled to receive confirmation from **BKW** acknowledging whether or not it is processing your personal data and, where applicable, to request access to the personal data and also to certain information about the processing (purposes, categories of the personal data subject to processing and recipients etc.) (**right to access**). You are also entitled to request the rectification of inaccurate personal data (**right to rectification**) and erasure of the personal data when, among other reasons, they are no longer necessary for the purposes for which they were collected (**right to erasure**). In specific cases (*e.g.* if you challenge the accuracy of the personal data, while this is being checked), you can request a restriction on the processing of your personal data, which can only be processed by BKW to file or defend claims (**right to restriction of processing**). Finally, you can also exercise the right to data portability, *i.e.* receive the personal data in a structured, commonly used and machine-readable format, and the right to transmit such data to another controller without hindrance from the controller to which the personal data have been provided where legally permitted for such purposes (**right to data portability**).

In addition to the aforementioned rights, you are also entitled to withdraw the consent you may have granted to a specific processing, at any time, as well as to object to the processing of your personal data, for reasons related to your particular situation when the processing is based on legitimate interest.

You can exercise your rights by sending an email to gdpr.laboratories@applus.com

Data Privacy Policy For Suppliers

Issue date: June 2019



The responsible entity for data protection is:

BK Werkstofftechnik – Prüfstelle für Werkstoffe GmbH
Zur Aumundswiese 2
28279 Bremen
Phone: +49 421 438 28-0
Email: info.bkw@applus.com

The data protection officer is:

Haye Hösel
HUBIT Datenschutz GmbH & Co. KG
Bergiusstr. 4
28816 Stuhr
Phone: +49 421-36490577
info@hubit.de
www.hubit.de

Finally, you are also entitled to file a claim before the German data protection authority, The Federal Commissioner for Data Protection and Freedom of information (Der Bundesbeauftragte für den Datenschutz und die Informationsfreiheit - BFDI). You may find more information about the contact details available on their website (https://www.bfdi.bund.de/DE/Infothek/Anschriften_Links/anschriften_links-node.html), in particular if you believe that the exercise of your rights has not been addressed to your satisfaction. We encourage you to contact us to update or correct your information as soon as it changes, or if the personal data We hold about you is inaccurate.

We will make sure to reach out to you should we need additional information from you in order to honor any of the requests described in this policy.

Please be informed that we might share the personal data you provide to us with, or make it available to, certain third parties as necessary in the following cases:

- Other companies in the Applus Group (full list available under www.applus.com/appluscompanies) for the purpose of ensuring optimum performance of the agreement entered into with you, to the extent required for such purpose.
- Third party service providers including IT, financial, administration and accounting services that perform services and other business operations for us, and shall require access to the personal data to the extent necessary to carry out the data processing operations necessary to comply with our agreement with you or based on our legitimate interests.
- Law enforcement agency, court, regulator, government authority or other third party with compelling authority. We will be able to share your personal data with these parties where we believe this is necessary to comply with a legal or regulatory obligation, or otherwise to protect our rights or the rights of any third party; and
- Asset purchasers and amalgamation. We will share your personal data with any third party that purchases, or to which we transfer, all or substantially all of our assets and business or with whom we enter into an amalgamation, consolidation, merger or similar restructuring. Should such a sale or transfer occur, we will use reasonable efforts to ensure that the entity to which we transfer your personal data uses it in a manner that is consistent with this Privacy Policy.

Data Privacy Policy For Suppliers

Issue date: June 2019



We will keep your personal data for as long as We have a relationship with you. Once our relationship with you has come to an end, We will retain your personal data for a period of time that enables Us to:

- Maintain business records for analysis and/or audit purposes;
- Comply with record retention requirements under the law;
- Defend or bring any existing or potential legal claims;
- Deal with any complaints regarding the services.

We will delete your personal data when it is no longer required for these purposes. If there is any information that we are unable, for technical reasons, to delete entirely from our systems, We will put in place appropriate measures to prevent any further processing or use of the data.

If you are a supplier legal person that provides **BKW** with certain personal data pertaining to its employees or representatives (or other third parties), you shall be responsible for providing the relevant data subjects with the information required pursuant to Arts. 13 and 14 GDPR, prior to the performance of any disclosure and/or assignment of the personal data to **BKW**, as well as for obtaining any such valid consents that may be necessary in order to enable a lawful processing of the personal data by **BKW**. Therefore, you will be responsible for ensuring that any disclosures and/or assignments of personal data to **BKW** are permissible and fully compliant with the requirements set forth in the GDPR.

If you have any queries about the processing of your personal data, please contact us at gdpr.laboratories@applus.com

Bremen, June 17th 2019 – Managing Director